

Username: _____ Password: _____

Teacher log-in website: <https://teach.mapnwea.org>
 MAP information website: <http://data.dmschools.org/map>

Fall: Sept 4-Sept 14(ES) Sept 4-Oct 1(MS/HS)	Winter: Dec 3-Dec 14(ES) Dec 3-Jan11(MS/HS)	Spring: Apr 22-May 3(ES) Apr 22-May17(MS/HS)
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Reading: Grades 2-10 Grade 2---Reading Primary Grades IA 2011 Grades 3-5---Reading 2-5 IA 2011 Grades 6-10---Reading 6+ IA 2011	Math: Grades 2-10 (Testing 1st grade students is optional for this year) Grade 2---Math Primary Grades IA 2010 Grades 3-5---Math 2-5 IA 2010 Grades 6-10---Math 6+ IA 2010
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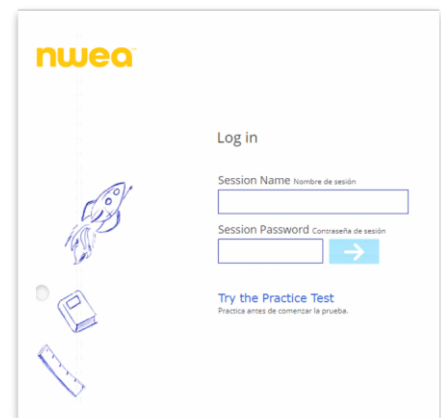
BEFORE you proctor the MAP test:

- View the MAP Proctor Videos - See [MAP Essential Information](#) page for links to the videos
- Secure the correct number of computers/devices for your students (be sure to have headphones & mice) & make sure that the computers have been updated (check with your technology coordinator if you need support)
- Turn on student computers and log in to the computers with
 - ◊ **Username: mapprox**
 - ◊ **Password: mapprox**

Proctoring MAP tests:

- o Log in as the teacher/assessment proctor: <https://teach.mapnwea.org>
- o Click on “Manage Test Sessions”
- o Click on Test my Class if you are testing your class
- o Select all students and assign appropriate test
- o Select students needing the read aloud accommodation and assign Text-to-Speech accommodation
 - o Only allowed for student with this accommodation written in their IEP or 504 Plan OR ELL students not proficient on the ELPA21
 - o May not be assigned for a reading test
- o Click “test now” **
- o Write test session and password on the board (this info is located at the top of your testing screen)
- o Students sign-in to join the testing session (type testing session name and password and click “join”)
- o Students select or type in their name and follow prompts

Student View



**If you are proctoring a student who is not rostered to you

- Click **Manage Test Sessions**
- Click **Find Students to Test**
- Use the *Student Search* filters to search and add students to the student list
- Once you have all students listed, assign the appropriate test
- Assign the Text-to-speech accommodation as needed